



# Classic Lettings

Residential Letting Agent

## Scale of Fees

	<b>Letting Only</b>	<b>Rent Collection</b>	<b>Full Management</b>
Commission - Fixed Term of Tenancy (Generally 6 months Fixed Term)	10%	7%	12.50%
Commission - Periodic Tenancy (after Fixed Term)	n/a	7%	12.50%
Preparation of Initial Tenancy Agreement	£100.00	£100.00	£100.00
Renewals of Tenancy Agreement (new Fixed Term to existing tenant)	5%	£50.00	£50.00
Preparation of New Inventory & Condition Report	£90.00	£90.00	£90.00
Administration of Deposit Protection Scheme	£50.00	£50.00	£50.00
Check-in of Tenants	£40.00	£40.00	£40.00
Check-out of Tenants (including full check & update of Inventory & Condition Report)	£90.00	£90.00	£90.00
Periodic Property Inspection & Report (per Inspection)	£65.00	£65.00	<b>No Charge</b>
Attendance as Keyholder (per visit)	£30.00	£30.00	<b>No Charge</b>
Annual Landlord's Gas Safety Certificate	£80.00	£80.00	£80.00
Provision of Energy Performance Certificate (valid 10 years)	£80.00	£80.00	£80.00
Duplication & Testing of Extra Keys	At Cost	At Cost	At Cost
Issuing Notice Seeking Possession; Variation to Tenancy Agreement, etc.	£100.00	£100.00	<b>No Charge</b>
Obtaining estimates & supervision of major works	10% of cost of work over £1000.00		
Minimum Fee (in case of early termination)	n/a	£400.00	£400.00